

MINUTES OF MAY 5, 2021 BOARD MEETING

The regular meeting of the Board of Directors of the Meyersdale Area School District was held Wednesday, May 5, 2021 at 7:00 pm in the Media Center, 309 Industrial Park Road, Meyersdale, PA. The meeting was called to order by Board President, Jeff McKenzie.

Dr. Karlie opened the meeting with an invocation and led those present in the flag salute.

Roll Call:

Members present: Gidget Brooks, Jeffory McKenzie, Brian Witherite, Heather Reese, Tammy Witherite, Ron Donaldson, Jami Gindlesperger, Bryan Stanczyk, Brian Deist.....9

Members absent:0

Others present: Tracey Karlie-Superintendent, Shannon Brant-Bus.Mgr./Bd. Sec., John Wiltrout-HS Principal, Devin Pritts-Elem. Principal, Alix Tipton, Melanie Reither, Patti Shaulis, *with others attending via zoom*: Ron Repak, Cassie Arnold, Tina Gnagey.

No public comments were received.

A motion was made by Heather Reese, seconded by Brian Deist, to recommend approval of the April minutes as presented.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to approve the April treasurers' reports:

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| TREASURER'S REPORT | | MEYERSDALE AREA SCHOOL DISTRICT | | |
|---------------------------------------|--|--|-----------------------|------------------------|
| GENERAL FUND | | May 5, 2021 for April | | |
| | | Somerset Trust Company | | PSDLAF |
| | | Athletic | General | |
| Cash Balance 04/01/2021 | | \$ 6,348.81 | \$ 103,165.19 | \$ 6,227,612.07 |
| RECEIPTS FOR APRIL | | | | |
| Taxes | | | 107,464.22 | |
| Interest on Investments | | 0.58 | 34.71 | 45.50 |
| Investments Cashed | | | 1,400,000.00 | |
| Miscellaneous/Refunds | | | 402.87 | |
| Commonwealth of PA/IUO8 | | | | 1,120,741.30 |
| Retiree BC/BS Payments | | | 19,131.08 | |
| Cafeteria | | | 52,535.00 | 87,780.30 |
| Rentals | | | 2,597.50 | |
| Contribution from Private Source | | | 15,157.66 | |
| Transfer from general | | 2,000.00 | | |
| Gate Receipts | | | | |
| Student Fees | | | 439.00 | |
| TOTAL RECEIPTS | | 2,000.58 | 1,597,762.04 | 1,208,567.10 |
| TOTAL RECEIPTS & BEG. BAL. | | 8,349.39 | 1,700,927.23 | 7,436,179.17 |
| LESS EXPEND. APRIL | | \$ 8,142.01 | \$1,507,106.83 | \$ 1,505,778.09 |
| Balance 4/30/2021 | | \$ 207.38 | \$ 193,820.40 | \$ 5,930,401.08 |
| INVESTMENTS | | | | |
| PLGIT | | | \$368,769.78 | |
| TOTAL INVESTMENTS | | | \$ 368,769.78 | |
| Capital Reserves Fund | | | | |
| PLGIT | | \$ 379,168.09 | | |
| Somerset Trust Co. | | \$ 42.21 | | |
| TOTAL | | \$ 379,210.30 | | |
| To be used for capital projects only | | | | |

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| CAFETERIA TREASURER'S REPORT | | | | |
|-------------------------------------|--|------------|--|---------------------|
| May 5, 2021 for April | | | | |
| Balance 4-1-2021 | | | | \$ 27,550.88 |
| RECEIPTS: | | | | |
| Breakfast Sales | | 219.30 | | |
| Lunch Sales | | 655.20 | | |
| Ala Carte Sales | | 3,662.85 | | |
| Funds in Trust | | (1,166.50) | | |
| Interest | | 4.60 | | |
| Subsidies | | 87,780.30 | | |
| Other revenue | | 415.50 | | |
| Payroll | | 6,388.29 | | |
| Total Receipts for APRIL | | | | 97,959.54 |
| EXPENDITURES: | | | | |
| Salaries/Benefits | | 52,535.00 | | |
| Contracted Service-Nutrition | | 27,996.06 | | |
| Cafeteria Repairs | | - | | |
| Returned Check | | - | | |
| Misc | | 59.95 | | |
| Total Expend. for APRIL | | | | 80,591.01 |
| Balance 4-30-2021 | | | | \$ 44,919.41 |

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Heather Reese, to approve payment of the general fund bills in the amount of \$146,247.59 and the athletic fund bills in the amount of \$12,984.33.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Jami Gindlesperger, to recommend approval of the following Personnel items:

1. Recommend the following 2021 summer hours be approved as presented:
 - a. Doreen Jamison – 120 hours
2. Recommend approval of Labrina Ritchey as the assistant band director for the 2021-2022 school year pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
3. The board of school directors authorizes the school district staff, at the discretion of the Superintendent, to work a four (4) day, ten (10) hour work week in the summer months from June 7, 2021 to August 20, 2021, in order to promote energy savings for the district. Such board authorization will be an annual resolution for a summer hour work schedule.
4. Recommend Jessica Murray be added to the 2020-2021 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.

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- 5. Recommend approval to appoint Shannon Brant as Board Secretary through June 30, 2025, at a salary of \$1,000.00 per year.
- 6. Recommend approval to accept the Memorandum of Agreement between the Meyersdale Area School District and Meyersdale Area Education Support Professionals as presented.
- 7. Recommend approval to accept the Memorandum of Agreement between the Meyersdale Area School District and Meyersdale Area Education Association as presented.

Tammy Witherite stated she wanted to abstain from items #6 and #7.

Heather Reese amended her motion to only include items 1-5, seconded by Brian Deist,

- 1. Recommend the following 2021 summer hours be approved as presented:
 - b. Doreen Jamison – 120 hours
- 2. Recommend approval of Labrina Ritchey as the assistant band director for the 2021-2022 school year pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
- 3. The board of school directors authorizes the school district staff, at the discretion of the Superintendent, to work a four (4) day, ten (10) hour work week in the summer months from June 7, 2021 to August 20, 2021, in order to promote energy savings for the district. Such board authorization will be an annual resolution for a summer hour work schedule.
- 4. Recommend Jessica Murray be added to the 2020-2021 substitute custodian list pending completion of all relevant clearances and other paperwork and acceptance thereof by the district.
- 5. Recommend approval to appoint Shannon Brant as Board Secretary through June 30, 2025, at a salary of \$1,000.00 per year.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Heather Reese, seconded by Gidget Brooks, to recommend approval of the following items under personnel:

- 1. Recommend approval to accept the Memorandum of Agreement between the Meyersdale Area School District and Meyersdale Area Education Support Professionals as presented. Copy in folder attached to minutes.
- 2. Recommend approval to accept the Memorandum of Agreement between the Meyersdale Area School District and Meyersdale Area Education Association as presented. Copy in folder attached to minutes.

Ayes: Ron Donaldson, Brian Deist, Heather Reese, Brian Witherite, Tammy Witherite, Jami Gindlesperger, Gidget Brooks.....8
 Naves:.....0
 Abstain: Tammy Witherite.....1

Motion carried.

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A motion was made by Gidget Brooks, seconded by Heather Reese, to recommend approval of the list of students graduating on June 5, 2021 pending satisfactory completion of graduation requirements.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Jami Gindlesperger, seconded by Tammy Witherite to recommend approval of the following changes to the MASD policy manual:

- a. Updates to policies: 137.1, 150, 318, 705, 810.1, 810.3, 904, 907

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend adoption of the 2021-2022 Proposed Final General Budget in the amount of \$17,700,911 and authorize it be advertised for final adoption on June 9, 2021. There is no tax increase.

Roll Call: Ayes: Ron Donaldson, Brian Deist, Jeffory McKenzie, Brian Witherite, Tammy Witherite, Jami Gindlesperger, Gidget Brooks, Heather Reese, Bryan Stanczyk.....9
Nayes:.....0
Motion carried.

A motion was made by Tammy Witherite, seconded by Gidget Brooks, to recommend approval to establish a committed fund balance for the designated purpose of athletic projects.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Brian Deist, to recommend approval to transfer \$100,000 from the declining revenue committed fund balance to the athletic projects committed fund balance.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Tammy Witherite, seconded by Heather Reese, to recommend acceptance of the offer from Joshua Sutton to purchase property in Meyersdale Borough, # 26-0-000120, from the Tax Claim Bureau. The offer is for the full amount of tax. Copy in folder attached to minutes.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Heather Reese to recommend the following Athletic items:

1. Recommend acceptance of the resignations of the following:
 - a. Tess Schafer – Head Varsity Volleyball
 - b. Savannah Leonard – Assistant Varsity Volleyball
2. Recommend the following coach(es) be approved, as listed, for the upcoming 2021-22 sporting seasons, pending completion of all relevant clearances and other paperwork and acceptance thereof by the district:
 - a. Riley Whitfield- Volunteer Football
 - b. Justin Hoover- Volunteer Football

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3. Recommend permission for Youth Football League to utilize the stadium/concession stand and practice facilities in coordination with the school district's actual sporting schedules from late July to November, 2021. The league will pay for the use of portable potties and lights as required by the district.
4. Recommend permission for the Athletic Boosters to utilize the school grounds for the 11th annual McDonough/Miller Memorial Walk/Run in October, in accordance to Homecoming weekend.

Section 508: All members present voted in the affirmative. Motion carried.

A motion was made by Brian Deist, seconded by Bryan Stanczyk, to adjourn the meeting at 7:35 pm.

Section 508: All members present voted in the affirmative. Motion carried.